

Drapalski Consulting

Terms of Engagement & Code of Conduct

Page 3: About Drapalski Consulting

Page 4: Scope of Services

Page 5: Engagement Terms

Page 6: Code of Conduct

Page 7: Ethical Decision Framework

Page 8: Acknowledgements

Contact

CODE OF CONTENTS



ABOUT DRAPALSKI CONSULTING LLC

Drapalski Consulting LLC is a US-registered advisory firm providing senior-level finance, accounting, and governance support to US-based businesses.

The firm is led by a US CPA based in Germany and operates on a fully remote, cross-border basis.

We focus on delivering clarity, structure, and decision support—combining the rigor of large advisory firms with the flexibility of a founder-led model.

We serve as a high-trust, senior alternative to traditional accounting firms and large advisory teams.

SCOPE OF SERVICES

Engagements may include:

- Virtual CFO & financial leadership
- Financial reporting, oversight, and performance analysis
- Governance, risk, and internal controls
- Finance transformation and process improvement
- Select US compliance support (including tax coordination)

Services are advisory in nature unless explicitly agreed otherwise in writing.

ENGAGEMENT TERMS

1. Nature of Services

Services provided are advisory and do not constitute legal advice or formal tax opinions unless explicitly agreed in writing.

2. Client Responsibilities

Clients agree to:

- Provide accurate and complete information
- Ensure timely communication
- Retain responsibility for final decisions

3. Independence & Judgment

Drapalski Consulting maintains independent professional judgment at all times and may decline or withdraw from engagements that create conflicts or regulatory concerns.

4. Confidentiality

All client information is treated as strictly confidential and used solely for engagement purposes.

5. Limitation of Scope

The firm does not provide:

- Legal services
- Audit opinions
- Regulated services requiring local licensing unless explicitly confirmed

OUR CODE OF CONDUCT

We operate according to the following principles:

Integrity

We act honestly, transparently, and professionally in all engagements.

Client Responsibility

We only accept work we can deliver with quality and independence.

Confidentiality

We protect all client information with strict discipline.

Objectivity

We avoid conflicts of interest and disclose any risks.

Compliance

We adhere to applicable laws, regulations, and professional standards.

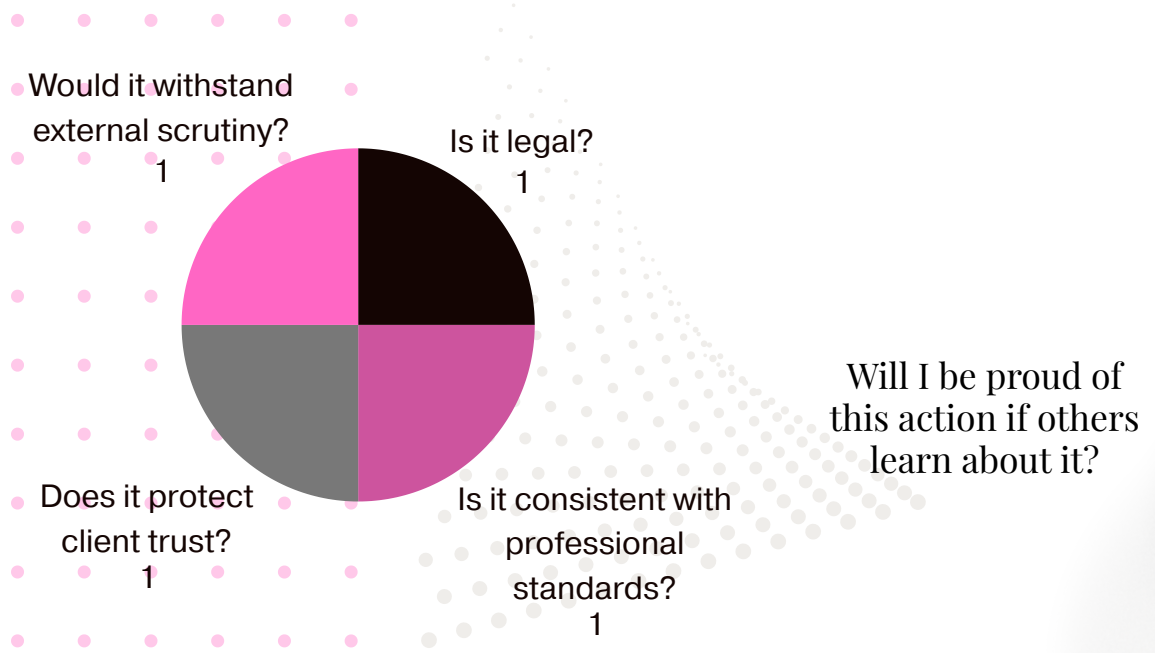
Clear Communication

We communicate clearly, concisely, and without misrepresentation.

OUR DECISION FRAMEWORK

When judgment is required, we apply a structured decision framework:

SEEK GUIDANCE



If the answer is unclear, we escalate or decline.

ENGAGEMENT ACKNOWLEDGEMENT

By proceeding with services, both parties acknowledge:

- Understanding of the engagement scope
- Agreement to the terms outlined above
- Commitment to professional and ethical conduct
- Services are provided on an advisory basis and do not constitute legal, audit, or licensed tax representation unless explicitly agreed.

CONTACT

Further Information

Drapalski Consulting LLC is a US-registered advisory firm providing finance, accounting, and governance support to US-based clients.

The firm operates cross-border from Germany and delivers remote services with a focus on clarity, control, and decision support.

PRIMARY CONTACT

Ross A. Drapalski, CPA, CIA, CFE

US Certified Public Accountant (CPA), Certified Internal Auditor (CIA), and Certified Fraud Examiner (CFE)

Mailing Address:

2232 Dell Range Blvd
Suite 303 1067
Cheyenne, WY 82009
United States

Email:

ross@drapal.ski

Web:

www.drapal.ski

Content last revised: 2026

LEGAL INFORMATION

Drapalski Consulting LLC
Wyoming, United States
EIN: 41-4947782

Registered Agent:

1621 Central Ave
Cheyenne, WY 82001
United States



Serving clients across the United States